

Proposed Constitution Update – Member Consultation Template letter

Dear valued member

As part of the transition to the new **Incorporated Societies Act 2022**, all tennis clubs across New Zealand are required to review, update, and re-register their constitutions. In response, **Tennis NZ** has developed a model constitution to support clubs through this process. This initiative not only ensures compliance with the new legislation but also supports the broader goal of modernising the way tennis is delivered and governed across the country.

Our committee has used the Tennis NZ constitution template as the foundation for drafting our updated constitution. This template has been carefully developed to meet the new legal requirements, while also aligning clubs more closely with regional and national tennis systems. By adopting this model, we ensure our club is better connected, more supported, and operating in a way that promotes safe, inclusive, and future-focused environments for all members.

For most members, these changes will not significantly affect day-to-day participation or engagement at the club. However, they do strengthen our governance framework, improve alignment with national standards, and position us well for the future.

The new constitution is more detailed than our previous version, reflecting the increased requirements under the new Act. We believe adopting this comprehensive version represents best practice and provides a solid foundation for the club moving forward.

We have attached a **draft copy** of the new constitution for your review. Key areas of change have been **highlighted in yellow**, with comments provided to explain the rationale behind them. We welcome your **feedback** and encourage you to share any questions or concerns with us ahead of our **AGM in August**, where we will put the new constitution to a vote.

For any queries or to discuss the proposed changes further, please contact (name and email, insert club person who is leading this space)

Many thanks

Club Chair